

The East Close Hotel – Wedding Facts

YOUR WEDDING CEREMONY

A Civil / Church ceremony is a legal and binding commitment; therefore, it is your responsibility to liaise with either the registrars or your chosen Church to arrange your ceremony. Where your ceremony is being held at the hotel a separate charge of £300.00 must be levied for the use of the ceremony room.

Please note: This charge does not include the Registrar's fee. Please contact Fareham Registry Office directly and they will guide you through the legal process and applicable charges.

WEDDING ARRANGEMENTS

Each of our wedding packages is designed to incorporate all that you would need to include on your special day, these arrangements include a minimum numbers policy.

Throughout the Year

Monday - Thursday - 30 Guests Minimum

Friday & Sunday - 50 Guests Minimum

Saturday - 70 Guests Minimum

During May - September there is a £5.00 supplement per person applied for a Friday and a £10.00 supplement per person applied for a Saturday. During the rest of the year a £5.00 supplement applies for a Saturday.

Our Exclusive Use rates do not attract a supplement at any time throughout the year.

Each wedding package offers slightly different arrangements. Parts of one package cannot be substituted for the components of another package.

The wine included is served with your wedding breakfast and cannot be used for your evening reception.

Children attending the wedding breakfast will be charged at £15.00 per child and there is a children's menu available on request.

It is customary for the bride and groom to select an identical menu for all their guests, however, any dietary requirements will be arranged on an individual basis.

Evening snacks and buffets can only be served for a maximum of 2 hours to comply with food safety regulations, however any wedding cake remaining following the evening reception will be packaged up for you to take away with you.

We include the hire of table centre candelabra and mirrored plates for use on the day of your wedding, around which you can create your own decorative scheme. Any loss or damage to these items will be charged at replacement cost.

Any external suppliers or contractors organised by yourselves e.g. florists, chair covers etc. will have access to the hotel's function rooms from 7.30am on the morning of your wedding. The hotel cannot accept any responsibility or liability for their materials and equipment. Suppliers are responsible for the timely removal after your wedding of items supplied to you on hire.

Whilst we can place table decorations such as place cards and favours we are unable to assemble centrepieces for you or hang any decorations, unless these have been contracted through ourselves.